

Application Letter

Date: -**June 11,2026**

Name: - **Aliyi Boru**

Contact Address: 0941736808/0920932043

Email: boruali2017@gmail.com

To: Tana Microfinance

Subject: **Branch Manager I**

I am writing this letter in response to your vacancy you might have announced online. I am interested in your vacancy announced on **Branch Manager I**. I am a person who graduated with an **Accounting and Finance B.A. in July 2018** from Riftvalley University and an **MBA from Haramaya University in May 2023**. I have **Peachtree software and a modern IFRS professional certificate from Delight training and consulting center,Accmonde IFRS & Peachtree Accounting Training Intitute**. During my stay in university, I have taken all the relevant courses related to my professional career in accounting and finance and MBA.Regarding my working experience, I have been serving the Riftvalley University kality campus as an accountant by managing finance reports and processes up to this now. I have worked for **GOAL NGO** as a volunteer from **1996 to 1999 E.C.** by giving non-formal education 1-3 for women and children. I have ambiguous experience on important processes that require the **annual year budget report finance and any finance relevant**. I am looking for a job and ready to show my position that you may assign me. I count myself as an intelligent, competent, persistent, energetic, and open-minded person, and I also show a strong work ethic and possess excellent personal characteristics to create a good working environment. I am sure that I will fulfill the required qualification; for that, I have strong motivation and interest to serve your organization with all the skill and capacity that I have in my profession. Therefore, I look forward to hearing good news from you, and I would like to express my deepest gratitude for providing this opportunity. For more information and references, my CV and copies of my temporary degree are attached herewith. I would be pleased to appear for an interview at your earliest convenience. I look forward to the best response from you.

Sincerely
Aliyi Boru

CURRICULUM VITAE (CV)

❖ Personal Information

- Name Aliyi Boru Huliyo
- Sex Male
- Date of Birth 1997 G.C
- Place of Birth Dire Saden , Address : Metehara
- Health Condition Normal
- Marital Status Unmarried
- Nationality Ethiopian , Phone No: 0941736808/0920932043

❖ Educational back ground

- 2016_2018: -BA degree in Accounting from Rift Valley University, Addis Ababa
- 2010_2014:-Dandi Gudina General High school; Metahara
- 2002_2009: Dire Saden Elementary School, Dire Saden

❖ Language Ability

<i>Language</i>	<i>Speaking</i>	<i>Writing</i>	<i>Reading</i>	<i>Listening</i>
<i>Afan Oromo</i>	<i>Excellent</i>	<i>Excellent</i>	<i>Excellent</i>	<i>Excellent</i>
<i>English</i>	<i>Excellent</i>	<i>Excellent</i>	<i>Excellent</i>	<i>Excellent</i>
<i>Amharic</i>	<i>Excellent</i>	<i>Excellent</i>	<i>Excellent</i>	<i>Excellent</i>

❖ Qualification

- BA Degree in Accounting and Finance
- MBA Masters of Business Administration

Work Experience: -

- September 01, 2018-July 25, 2023 G.C : **Accountant** in Rift Valley University Kaliti Campus
- July 26,2023- January 30,2025 G.C : **Internal Auditor** at Rift Valley University Head Office
- Januar 01,2026- at this now : **Senior Accountant** at Oro-Fresh S. C Head Quarters
On Dambal city Building

❖ Additional skill

- Basic Computer skills,(Ms Window 2007, Ms Word 2007, Ms Excel 2007 and Ms Power Point 2007), STATA Data , I am perfect in **Peachtree Accounting software**

➤ Hobbies

- *advice of business organization & Social attraction to business organization Reading different*

Reference

- Mr.Ebisa Melka,: Rift valley University Kaliti Campus Registrar Head @ 0930653114
- Mr.Teka worku : Grand Microfinance Branch Mnager @0912794157



Haramaya University

Tel: (+251) 0255 530 313 / (+251) 0255 530 375
Email: hu_registrar@haramaya.edu.et
P.O. Box: 138, Dire Dawa, Ethiopia

TEMPORARY CERTIFICATE OF GRADUATION

This is to certify that

ALIYI BORU HULIYO

has successfully fulfilled the requirements of
Master of Business Administration
at Haramaya University

This temporary certificate of graduation has been given pending the
issuance of the original Degree.

Issued on May 08, 2023



Postgraduate Programs Directorate



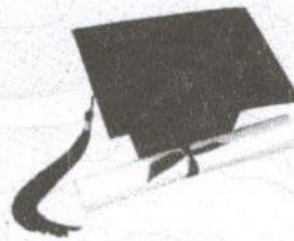


University Registrar





HARAMAYA UNIVERSITY



*The president of Haramaya University
warmly congratulates you on the occasion
of your graduation and wishes you every
success in your future career!*

July 22, 2023

Congratulations!

Jemal Yousuf, PhD
President of the University





RIFT VALLEY UNIVERSITY
OFFICE OF THE REGISTRAR

Temporary Degree



This is to certify that

Aliyi Boru Huliyo

has successfully Graduated from Rift Valley University

With a Bachelor of Arts Degree

in

Accounting

On

July 18, 2018

This Temporary Degree has been given pending the printing and issuance of the actual Diploma.

[Signature]
Registrar
Registrar Office
Rift Valley University
Tel. 0221-12-33-93



[Signature]
Academic Vice President
Abebe Comachu Legesse (PhD)
Vice President for Research, Technology
Transfer & Partnership

P.O. Box 1715, Adama
Ethiopia





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DELIGHT TRAINING & CONSULTING CENTER

CERTIFICATE



To: **Aliyi Boru Huliya**

Who Successfully Completed Short term Training Program
That Conducted From August, 20, 2021 To November 20, 2021 For
60 hrs In the Area of International Financial Reporting Standard
(IFRS) And Peachtree Accounting.

ADDIS ABABA, ETHIOPIA.

Training Coordinator

DATE:- 21/11/21

Manager of Training Center

DATE:- 21/11/21

It may bear no stamp at the back.

ACCOMONDE
IFRS & PEACHTREE ACCOUNTING
TRAINING INSTITUTE

Certificate of Training

This certificate is awarded to

ALIYI BORU HULIYO

For his/her successful completion of IFRS BASED ACCOUNTING, AUDIT & TAX UPDATE
training provided by ACCOMONDE Training Institute for 40 hours
from March 20, 2025 to March 29, 2025

Yonas Hailu Zewde
SIGNATURE



21/03/2025
DATE



Waraqaa Ragaa Barnoota Bu'uraa Non-Formal Education Certificate

Waa jirri Barnoota Aanaa Fantaallee Goal Fentale Waliin tahuun;
Maqaa Tola Oolaa Aliyyii Boruu Hulliyyo Saala Dhi Goodina Shawaa Bahaa Aanaa Fantaallee Buufata Saalaa Sadarkaa Barnoota Bu'uraa 1-3 Gosa Barnootaa hundaan Hamilee cimaa fi fedhii guddaan Fulbaana 1996 hanga Fulbaana 1999tti waan barsiisaaniif Waraqaan ragaa kun galata wajjiin kennemeefii jira.


Qindeessaa Buufatiehaa



This is to certify that Aliyi Boru Huliyo has successfully Accomplished Volantars (Trainers) Program delivered by Goal Fentale in collaboration with Fentale Wereda Education Office;
Name Of Voluntar Aliyi Boru Huliyo Sex Male Zone East Shoa Wereda Fantale Site Sala Level of Non Formal education 1-3 Educational Subject all with Full obligation \$ Honorability from Sep 1996 E.c to Sep 1999 E.c this Certificate is given


Fentale Woreda Office of Education and Training
Wereda Bannoo Aanaa Fantaallee

DELIGHT TRAINING AND
CONSULTANCY

ቁጥር : - TDC/15/11/15

ቀን : - 24/11/15

ለሚመለከተው ሁሉ

አቶ አሲይ ቦሩ ሁሲዮ በሐምሌ 24 /2015 ዓም በተፃፈ ማመልከቻ የሰራ
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እንገልጻለን።



ከሠላምታ ጋር

ብናዎ ጋሻዬ
ግንደን ጋሻዬ
Briyew Gashaye
Managing Director

We are delight to serve you Delightfully
Toll 0911945287, Emailgmail.com



To: Whom it may Concern

I am pleased to recommend Aliyi Boru Huliyo who has been my student at Haramaya University College of Business and Economics, Department of Management. I taught him two courses, Strategic Human management and Strategic Management. I was also his MBA thesis advisor. During that time, I have come to know him as a strong student and a role model for his peers.

Aliyi Boru is a rare type of student who combines exceptional ethics, natural ability with a willingness and eagerness to learn. He is willing and joyful to help his peers with difficult time. Aliyi Boru is constant and persistent in challenging himself to know more about the subject matter understudy. He is also active participant in the department and other social phenomenon in the university.

Aliyi Boru would make an excellent candidate any position. I recommend him without hesitation. Should you have any questions, please feel free to contact me.

With best regards



Admkew Haile (Assistant Professor of Management, PH.D.Candidate)

yadeniadmke@gmail.com /+251 921674931/+251 704205113



Ref.No./ቁጥር/Lakk. RVU/EC/1101147/23
Date/ቀን/Guyyaa. 12/12/2022

TO WHOM IT MAY CONCERN

Subject: Work Experience

It is my pleasure to write this letter of experience for Mr. Aliyi Boru Huliyo who is permanent staff at Rift Valley University Kality Campus. Based on his request to provide him official letter of experience in our University, the following points would briefly describe the applicant's experience information here at Rift Valley University Kality Campus. Mr. Aliyi has served on various position at our campus on Open and distance program coordinator and currently he is serving on Accountant office and also he has long teaching experience on various Basic Accounting course like: Auditing and practice, Fundamental Accounting, Intermediate Financial Accounting, Cost and Management accounting, Advance Accounting, Public Finance and Taxation, Peachtree Accounting and Research Advisor beside to his office duty at various semester on degree and TVET program.

He has a pleasant personality and respectable interpersonal communication. He is very cooperative and depicts good manners. He has been very supportive of the students and staffs and has a great human resource potential. He has good leadership qualities and can prove to be an asset to any institution.

Therefore, Mr. Aliyi Boru has a total of more than Seven years work experience in the same university as a permanent employee and contributed his best from the time of his employment to date at Rift Valley University.



With best regards

Gamta Ashebir Tadesso
Campus Dean
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251-114-709-974
251-118-120-956
251-114-709-982
251-118-121-140
251 987 414141
251 987 262626

riftvalleyhq@gmail.com
info@riftvalleyuniversity.org

www.riftvalleyuniversity.org
www.facebook.com/rvuhq

Fax +251114709985
P.O.Box 121959
A.A/Finfinne
Ethiopia

>>Please Refer to the above Ref.No in replying to the letter



ቁጥር 03/4569/118

ቀን 30-12-17

ለሚመለከተው ሁሉ

ጉዳይ፡- መረጃ መስጠትን ይመለከታል

በግብር ከፋይ መለያ ቁጥር 0059394818 የሚታወቁት አቶ አሊይ ቦሩ ሁሊዮ የስራ ግብር እና ጡረታ ስለመክፈላቸው የጽሑፍ ማስረጃ እንዲሰጣቸው በቀን 30/12/2017 ዓ/ም በዓፋት ማመልከቻ ጠይቀዋል።

በመሆኑም በግብር ከፋይ መለያ ቁጥር 0001505170 የሚታወቁት ሪፍት ቫሊ ዩኒቨርሲቲ ውስጥ ተቀጥረው ሲሰሩ የስራ ግብርና ጡረታ ከነሐሴ 2007 ዓ/ም እስከ ሐምሌ 2015 ዓ.ም ድረስ የሚጠበቅባቸውን የስራ ግብር እና ጡረታ በድርጅቱ ስም - የክፈሉ መሆኑን ከግብር አወሳሰንና አሰባሰብ የስራ ሂደት ተጣርቶ በተላከው መረጃ መሠረት የተረጋገጠ መሆኑን እንገልጻለን።



ከሠላምታ ጋር
~~አማት መላኪያ ገለገላ~~
~~የደንበኞች መዘተን ለማድረግ አገልግሎት~~
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ግብር ለልማት የሚከፈል ዋጋ መሆኑን ተገንጠን የግብር ማጭበርበር እና ስወራን በጋራ እንክላለል!
 እድራሻ : ስራ አስኪያጅ 0114-39-18-70 ደንበኞች አገልግሎት ስራ ሃይት 0114- 39-23-39 ህግ ማስከበር ስራ ሃይት 0114-39-15-57
 የግ/ክ/ቤት/አሰ/ክትትል ስራ ሃይት 011 4-39-19-59 የታክስ መረጃ ስራ ሃይት 0114-39-18-24 ታክስ አዲት ስራ ሃይት 0114-39-23-54



Email: rvukality2015@gmail.com

P.O.Box: 120

Guyyaa/ቀን/Date: 26/09/18

Lakk/ቁጥር /Ref.No: Rv-ke/1036/18

TO WHOM IT MAY CONCERN

This is to certify that **Aliyi Boru** has been working in our University as a Permanent Trainer and distance program coordinator from Sept. 2015 G.C till today. So far, he has taught different business courses for TVET trainers. Mr. Aliyi is dedicated and responsible with remarkable discipline and sincerity in works related to teaching. He also has the quality of working in cooperation with students of the University. We believe that he is using the best of knowledge and effort to discharge the duties entrusted up on him.



Yours faithful



"We are dedicated to fuel the engines of development, the potential and the working forces of the country"



Yunivarsiitii Riifti Vaalii
ሪፍት ቫሊ ዩኒቨርሲቲ
Rift Valley University

Email:rvukality2015@gmail.com
☎ Phone No. 0118889740/41/42/43
✉ P.O.Box:120

Guyyaa/ቀን/Date: 15/12/19

Lakk/ቁጥር /Ref.No: Ruukel/0025/19

TO whom it may Concern

Subject: Giving Reference & Experience

Mr.Aliyi Boru Huliyo request rift valley University Kaliti Campus to bestow him letter of work experience stating his reputation at the University.

Accordingly,Mr. Aliyi Boru Huliyo has serving as full time Academic staff of kaliti campus from September 2015 to Know. While working with the campus he is accomplishing his professional duties as **vice Dean** Officer and Accounting Courses Lecturer effectively earning a monthly gross salary of 5000 Eth Birr. (Five Thousand Birr) deducting all the necessary pension& government income tax regularly from what he earns.

Lastly, we have found that he was hard worker, Committed to his role and responsibilities, enthusiastic and open- minded. Therefore, we do not vacillate if offered any support rendered to him.



With Regards.

Abdo Asebot
Kaliti campus
Human Resource
Officer

"We are dedicated to fuel the engines of development, the potential and the working forces of the country"

Yunivarsiitii Riifti Vaalii
ሪፍት ቫል ዩኒቨርሲቲ
Rift Valley University



Kaampaasii Qaallittii
ቃሊቲ ካምፓስ
Kality Campus

Email: rvukality2015@gmail.com

P.O.Box: 120

Date: 2/2/2018
Ref.no: RVU-KC/Beo/4/18

Letter of Recommendation

I am writing this letter of confirmation on behalf of **Mr. Aliyi Boru** Who I have known since 2015/2016.

Aliyi was a student of Accounting at Rift Valley University; kality campus from 2015/16-2018. He was one of my students whom I taught him basic writing skill course.

He was an outstanding student who did well in the course and contributed quality participation in the teaching - learning process in all the academic sessions I had with him.

I also got chance to work with **Aliyi** in the same Institution, so, we have been acquainted with each other at the capacity of Instructor – Student-colleague level.

Confidently Speaking, **Aliyi** has a Meticulous Personality which he can bear out any assignments effectively, proving to be with right soft skills to work as a team.

As his workmate and Instructor, I had an opportunity to observe and overseen him closely while he was attending his lesson and undertaking the duty he was assigned to with quality and efficiency successfully. So, he confirmed me his ability and discipline of work during our stay with each other.

Therefore, I toughly recommend him with poise that he has an ability to perform any duty in line with his studies and expertise industriously and will contribute much to the mission and goals of any given organization.

Should you have any queries regarding this recommendation don't hesitate to contact me at latittii2012@gmail.com.


Wishing him much success in his future Professional endeavors!

Leta Tesfa Merga (MA)

Quality enhancement Officer and Lecturer

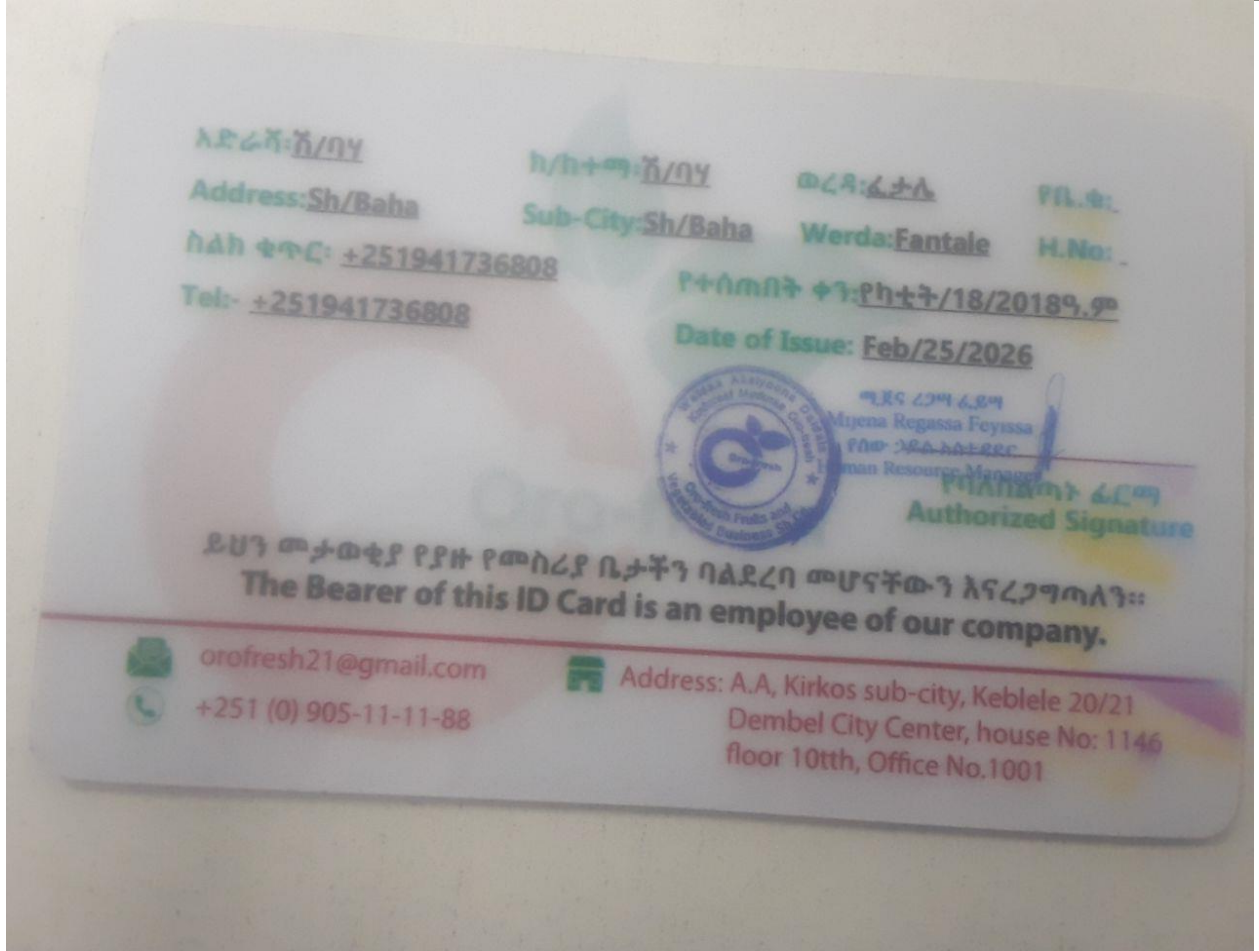
Rift Valley University, Kality Campus

Addis Ababa


Leta Tesfa
Quality Assurance Officer



"We are dedicated to fuel the engines of development, the potential and the working forces of the country"



Multiple Address:-boruali2017@gmail.com Phone number:0920932043/0941736808

